# Order of Service Guide

Red - please alter

Black - please leave

Green - notes - delete afterwards

If you are printing yourself on an A4 sheet folded in half

the order is BACK and FRONT, then INSIDE 1 AND 2

This is NOT a print template - if you need an example please e-mail steve@funeralcelebrancy.com

At the moment this is an idea to help people plan a service, particularly when there is a deadline or when we are unable to meet. I hope that you find it useful.

If you are unsure please call me and I will talk you through the complete document.

# cover

PICTURE

Ideally a fairly recent one for an elderly person, maybe one from the last 10-15 years

Celebrating the Life of

FULL NAME

‘aka’

Date of birth - Date of death

............................ Crematorium

FULL DATE at TIME

*Conducted by Steve Stacey*

# INSIDE

ORDER OF SERVICE

**Entry music**

*Title - Artist*

Anything appropriate and that you are comfortable with.

We can ONLY use tracks that are commercially available

**Welcome & Introduction**

**Reading (or not)**

This help people to focus their thoughts -

a poem perhaps, but printed in the Order of Service

**Tribute (delete if not needed)**

Anything that is a personal tribute about what

the person meant to the person/people writing it

**Hymn (or not)**

Words of hymn here – don’t spend time sourcing these – if there is an organist, they will play and I have the words. If the music is recorded, we can choose the correct words.

**Name's Story**

**Music for Reflection**

*Title - Artist*

Try to choose something calm and mellow. Instrumentals are good.

Try not to choose anything ‘singalong’ for this part of the service.

**Quiet Reflection**

This includes an opportunity for those with faith to say their own private prayer

**The Lord's Prayer** **(or not)**

Our Father who art in heaven, hallowed be thy name.

Thy kingdom come, Thy will be done

on earth as it is in heaven.

Give us this day our daily bread; and forgive us our trespasses,

As we forgive those who trespass against us;

And lead us not into temptation, but deliver us from evil.

For thine is the kingdom, the power, and the glory,

For ever and ever. Amen

**The Committal**

A personal farewell – a thank you and a pledge that we will always remember them.

**Closing Words**

**Reading (or not)**

Printed in the Order of Service for people to follow

This reading is a positive note to the end of the service - ideally in first person... "it's what he/she might want to say to you today"

See the readings with RED titles in the Poetry and Readings book.

**Exit music**

*Title - Artist*

Could be anything. An uplifting tune

gives a very positive feel to the end.

# BACK

PICTURE

A picture of a significant event or group of people

e.g wedding. National Service, family, anniversary, birthday party

Name's family would like to thank you all for being here with them today and for the many kind messages of sympathy and support they have received.

After the service, please join them to share some refreshments and continue the celebration for  Name's life at

Reception Venue and Post Code

Donations written as...

Donations if desired to

(Charity)

Make sure that this is the correct wording for any cheques

- which one? How do people donate?

e.g

Donations if desired to Cancer Research UK

c/o Funeral Director Name and Branch Address